

**Board Meeting Minutes**  
**KC International Academy**  
**August 27, 2024 at 4:00pm zoom**

**Call to Order**

The KC International Academy Board meeting was called to order by Jauqua Preston Wilkins at 4:02 pm with a quorum.

Those Governing Board Members present: Jauqua Preston Wilkins, Tanesha Thompson, Shanelle Brewster and Joycelyn Strickland-Egans

Those Governing Board members absent: Ramsey Atieh, Scott Swaggart, and Sycil Profit

**Welcome Guests**

Erik Hage and Anna Rivas

**Approval of Agenda**

**Motion by Jauqua reston Wilkins to approve the agenda as presented. Joycelyn Strickland-Egars to seconded. Motion carried unanimously.**

**Approval of Minutes**

**July 23, 2024, regular meeting minutes were approved as written.**

**KCIA Celebrations**

- Kansas City Favorites: Silver Place Award Winner
  - Chosen by the KC metro area as one of the best charter schools achieving excellence in the community.
- North Point Foundation Video and Thank you:
  - Donations, volunteers, construction: supporting KCIA by funding programs and resources that are not part of the standard curriculum and instruction.
- Excellence in Education Star Administrator Winner: Erin Opara; KCIA School Administrator
  - The Excellence Award aims to elevate and celebrate the teaching profession to increase teacher retention and encourage more young people to pursue careers in education.

**Unfinished Business**

None at this time

**Open Forum/New Business**

None at this time

**Finance Report**

Anne Nichols presented the July 2024 monthly check register/ financial reports. **Motion by Shanelle Brewster to approve the July 2024 check register. Joycelyn Strickland -Egars to seconded. Motion carried unanimously.**

**Consent Items**

- Personnel Report
  - Appointments/Resignations: 8th Grade Science Teacher Hired
- Educator Academy MOU

- A collaborative that supports new teachers and assigns preservice teachers to KCIA, leading to possible employment in needed areas.
- School Smart KC MOU
  - Collaborative, which provides professional development and collaboration opportunities between LEAs across various topics.
- KCIA Staff Handbook
  - The staff handbook includes updates that address areas for which Human Resource compliance is needed, such as using social media on behalf of KCIA and posting images of students.
  - Additional clarity is provided around extra duty stipends, workman's compensation, and employee progressive discipline protocol. Processes are developed for recording hotlines and student/staff accidents.
- KCIA Student/Parent Handbook
  - A student parent handbook is a communication tool that provides information about a school's policies, procedures, and expectations to help students and their families have a successful school year.
- First Quarter Alternative Parking Stipend
  - Stipend offered to cover the offset of parking. Carpooling Drop off/pick to eliminate crowded parking spaces for staff, parents, and guests of KCIA.

**Motion by Tanesha Thompson to approve the Consent Items. Shanelle Brewster to seconded. Motion carried unanimously.**

### **Superintendent's Report**

- Curriculum & Instruction Presentation and Written Report (*Kate McDowell*)
  - Excellence In Education Awards
  - Welcome back to staff: Convocation Days August 8-9, 2024 New staff. Aug 12-19, 2024 all staff
  - Welcome back to students August 15,2024. Meet staff, classrooms, Schedules, Information, resources, ice cream.
  - Academic Data:
  - 2023-2024 NWEA
  - 2023-2024 ACCESS
  - 2024 MAP Testing
- Student Services Presentation and Written Report (*Jenn Wilson*)
- Engagement, Demographics, and Services E-Verify MOU: The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.
  - E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

**Motion by Shanelle Brewster to approve the E-Verify MOU. Tanesha Thompson to seconded. Motion carried unanimously.**

- Construction Updates: A.L Huber Contractors and Hollis + Miller Architects; Document A102-2017
  - Revised Parking Lot Timeline: January 2025

- Revised Budget for Parking Lot: \$847,809

**Motion by Tanesa Thompson to approve the Parking Lot Budget. Shanelle Brewster to seconded.  
Motion carried unanimously.**

**President's Report**

- KCIA Board Committee Follow up: Jauqua Preston Wilkins to email the Committee Leads for information, planning, and calendar invites.
- 2024 MCPSA Leadership Conference October 17-18, 2024

**Adjournment**

**Meeting adjourned at 5:18 pm. Present: Governing Board Members:** Jauqua Preston Wilkins,, Tanesha Thompson, Joycelyn Strickland-Egans, and Shanelle Brewster.

**Next regular meeting will be on Tuesday, September 24, at 4:00pm. via Zoom.**

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Jauqua Preston Wilkins, Board President

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Tanesha Thompson, Board Secretary

*Michelle Haynes-Winter*  
Michelle Haynes-Winter, Records Custodian